



SCL

Secondary
College of
Languages

2024 Enrolment information

Contents

College information **3**

About us

Our languages

Enrolment process **8**

Eligibility

Should I enrol in the Continuers, In Context or Literature course?

How to enrol

Enrolment deadlines

Late enrolments

Confirmation of enrolment

Student support **15**

Remote students

International students

Recognition of prior learning

Acceleration

Studying with us **18**

Resources for students

Accessing the SCL portal

Transferring Campuses

Tutoring and Other Commtments

NESA entry **19**

Campus codes

Stage 5 course codes

Preliminary course codes

HSC course codes

Contact us **23**

Welcome

The Secondary College of Languages (SCL) is the leading provider of face-to-face languages education in New South Wales (NSW), with Campuses located at 13 high school sites. Among these, 11 are situated in metropolitan Sydney, while one is in Wollongong and another in Newcastle.

SCL fosters a unique and vibrant school environment that encourages students from diverse cultural backgrounds to engage with peers who share their language heritage. The College offers a platform for students to appreciate the importance of preserving their own language and culture, while also facilitating intercultural understanding with fellow students studying community languages across different Campuses.

Our College has a history of outstanding academic results, with 70% of our students achieving in the top two bands for the Higher School Certificate. Every year many students are awarded First in Course and recognised as Top Achievers.

The exceptional quality of languages education at our College is underpinned by a strong working partnership between staff, students and their families. Our passionate teachers all have approval to teach with the NSW Department of Education and undertake extensive professional learning that keeps them at the forefront of languages pedagogy.

The benefits of learning your heritage language are extensive and long-lasting. The American philosopher and linguist Noam Chomsky once famously said:

“A language is not just words. It's a culture, a tradition, a unification of a community, a whole history that creates what a community is.”

Sana Zreika
Principal

About us

Students at the SCL follow NSW Education Standards Authority (NESA) syllabuses. Courses are offered for Years 7-12, with select languages being trialled for Years 5-6. Our courses are credentialled on the Record of School Achievement (RoSA) and Higher School Certificate (HSC). All our Stage 6 courses are Board Developed Courses which contribute to the achievement of an Australian Tertiary Admissions Rank (ATAR).

Classes at the SCL are held every Saturday morning during the school term. Years 5 -10 classes run from 8:30am to 10:30am. Years 11-12 classes run from 8:30am to 11:45am with a 15 minute break at 10:30am. Year 12 Extension classes run for an additional hour and 15 minutes, concluding at 1:00pm.

Students do not need to wear a uniform at our College, but should be dressed appropriately at all times. Teachers may request that students bring a device. Students will be provided access to the Department of Education portal for online learning platforms. Students should bring a notebook and pencil case for every class.

We recommend that students bring a school diary to keep track of homework and assessment due dates. Students are also encouraged to bring their own monolingual or bilingual print dictionary.

Canteen facilities are not available at our Campuses and students are not permitted to leave Campus grounds to purchase food. Students in Years 11 and 12 should bring a drink and a snack for the 15 minute recess break.

Check out our website

Access our updated College website for more information regarding Campuses, eligibility and enrolment information. Scan the QR code or visit <https://sclanguages.schools.nsw.gov.au/>



Our languages

The SCL operates at 13 Campuses located at high schools in Sydney, Newcastle and Wollongong. Each Campus offers a different selection of courses, and **class formations are subject to enrolment numbers and teacher availability**. Campuses are contactable between 8am and 1pm on Saturdays.

Language	Course	Campus offered
Arabic	Years 5-6	Arthur Phillip HS, Bankstown Girls HS, Merewether HS, Smith's Hill HS
	Years 7-12	Arthur Phillip HS, Bankstown Girls HS, Liverpool Boys HS, Merewether HS, Smith's Hill HS
	Year 12 Extension	Arthur Phillip HS, Bankstown Girls HS, Liverpool Boys HS, Smith's Hill HS
Armenian	Years 7-12	Chatswood HS
Bosnian	Years 7-10	Liverpool Girls HS
Chinese	Years 5-6	Chatswood HS, Merewether HS, Smith's Hill HS
	Years 7-10	Birrong Girls HS, Chatswood HS, Kogarah HS, Merewether HS, Smith's Hill HS, Strathfield Girls HS, The Hills Sports HS
	Years 11-12 Continuers	Birrong Girls HS, Chatswood HS, Kogarah HS, Strathfield Girls HS
	Years 11-12 in Context	Birrong Girls HS, Chatswood HS, Strathfield Girls HS
	Years 11-12 Literature	Birrong Girls HS, Chatswood HS, Kogarah HS, Strathfield Girls HS
	Year 12 Extension	Strathfield Girls HS

Language	Course	Campus offered
Croatian	Years 7-12	Liverpool Boys HS
Filipino	Years 7-12	Bankstown Girls HS
Hindi	Years 5-12	The Hills Sports HS
Italian	Years 7-10	Liverpool Girls
	Years 5-12	Ashfield Boys HS
	Year 12 Extension	Ashfield Boys HS
Japanese	Years 9-10	Chatswood HS
	Years 11-12 in Context	Chatswood HS
Khmer	Years 7-12	Liverpool Girls HS
Korean	Years 5-10	Chatswood HS, Strathfield Girls HS, The Hills Sports HS
	Years 11-12 Continuers	Strathfield Girls HS
	Years 11-12 Context	Strathfield Girls HS
	Years 11-12 Literature	Strathfield Girls HS
Macedonian	Years 5-6	Smith's Hill HS
	Years 7-12	Bankstown Girls HS, Kogarah HS, Smith's Hill HS

Language	Course	Campus offered
Modern Greek	Years 5-6	The Hills Sports HS
	Years 7-12	Ashfield Boys HS, Kogarah HS, The Hills Sports HS
	Years 11-12	Ashfield Boys HS, Kogarah HS, The Hills Sports HS
	Year 12 Extension	Ashfield Boys HS, Kogarah HS
Persian	Years 7-12	Arthur Phillip HS
Polish	Years 7-12	Ashfield Boys HS, Chatswood HS, Liverpool Girls HS
Portuguese	Years 7-12	Petersham NSL
Punjabi	Years 7-12	The Hills Sports HS
Russian	Years 7-12	Chatswood HS
Serbian	Years 5-6	Smith's Hill HS
	Years 7-12	Liverpool Girls HS, Smith's Hill HS
Spanish	Years 7-12	Ashfield Boys HS, Chatswood HS, Kogarah HS, Liverpool Girls HS, The Hills Sports HS
	Year 12 Extension	Ashfield Boys HS, Chatswood HS, Liverpool Girls HS, The Hills Sports HS
Thai (NEW)	Years 7-10	Petersham NSL
Turkish	Years 5-12	Arthur Phillip HS, Petersham NSL
Vietnamese	Years 7-10	Birrong Girls HS
	Years 11-12	Birrong Girls HS, Liverpool Boys HS, Petersham NSL

Enrolment process

Eligibility

Students seeking to enrol at the SCL must meet the following eligibility criteria:

1. The student must be enrolled with a public school or other educational provider (including a non-government school or TAFE college) at the time of study.*
2. The language requested should be the student's community language or a language in which the student has had prior learning.
3. The language course requested must not be available for study at the student's weekday school.

* Note: Decisions regarding course eligibility will be made by the SCL in consultation with students' home schools and NESAs.

Students seeking to enrol in **[Language] Continuers** courses where there are [Language] in Context and/or [Language] and Literature courses must also satisfy NESAs' eligibility requirements:

1. Students have had no more than one year's formal education from the first year of primary education (Year 1) in a school where the language is the medium of instruction.
2. Students have had no more than three years residency in the past 10 years in a country where the language is the medium of communication.

Students seeking to enrol in **[Language] in Context** courses where there is a [Language] and Literature course must also satisfy NESA's eligibility requirements:

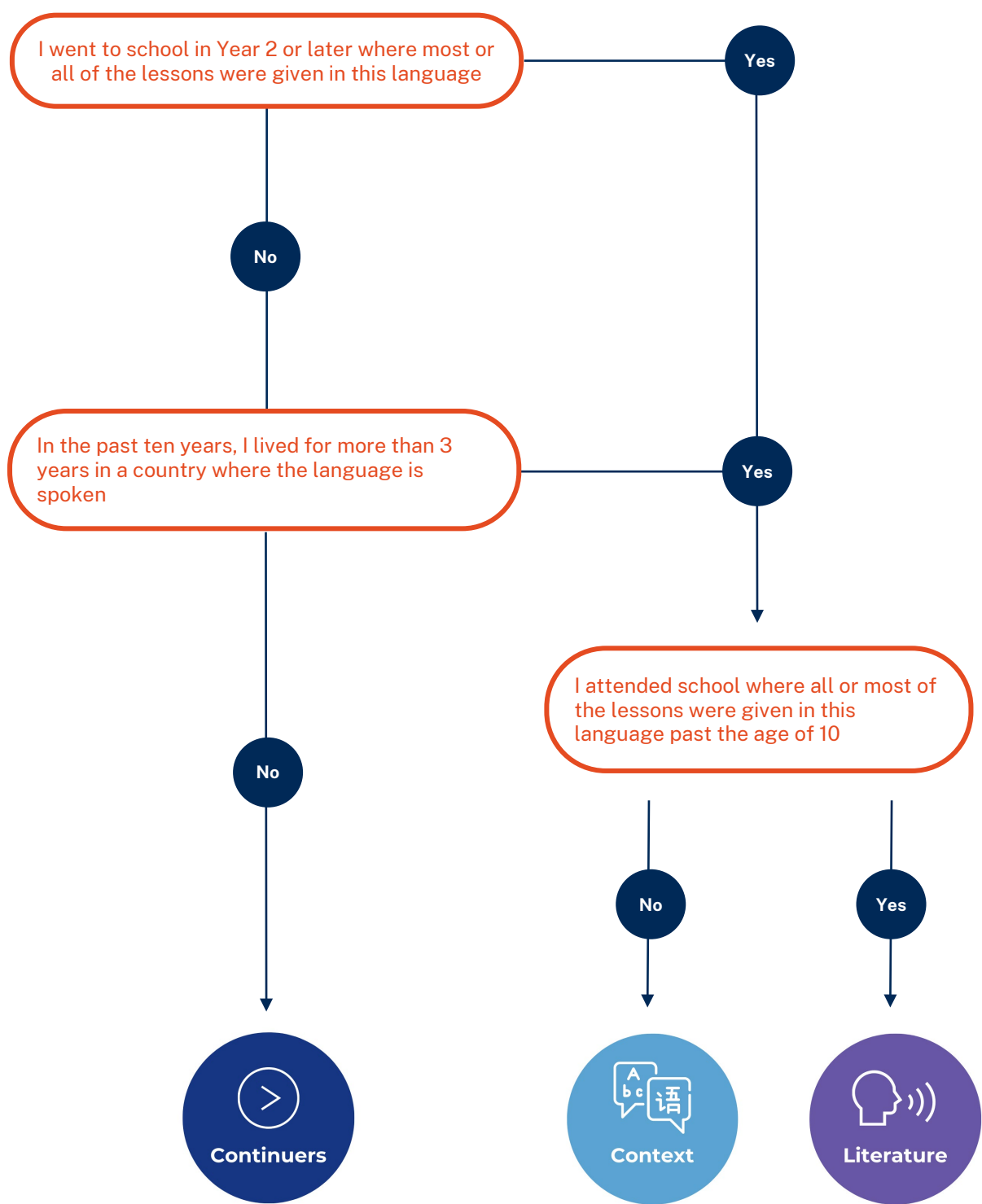
1. Students have had no formal education in a school where the language is the medium of instruction beyond the year in which the student turns 10 years of age (typically Year 4 or 5 of primary education).

Note that speakers of dialects and variants of a language (for example, Hokkien, Cantonese, Shanghainese) are considered to be speakers of the standard language (for example, Mandarin).

Students who do not meet the eligibility requirements for a **[Language] in Context** course are encouraged to apply for the **[Language] and Literature** course.

Should I enrol in the Continuers, In Context or Literature course?


This flowchart is only intended as a guide for students who wish to study **Chinese, Japanese or Korean in Year 11**. For further information on eligibility requirements for Continuers, In Context and Literature courses, please refer to the NESA [website](#).



How to enrol

Students

1. Download and complete the enrolment application

- Download the enrolment application from our website at <https://sclanguages.schools.nsw.gov.au/> 
- Complete the application electronically.
- You and parent/carer must sign the application.

2. Attach supporting documentation and appendices (where required)

- If you are not an Australian citizen you must attach a copy of your passport or ImmiCard and Visa.
- If you are applying late (after 2 March 2024) you must download and complete **Appendix 1**.
- If you are applying for a **[Language] Continuers** course, where there are [Language] in Context and [Language] and Literature courses, you must download and complete **Appendix 2** and attach supporting documentation.
- If you are applying for a **[Language] in Context** course, you must download and complete **Appendix 3** and attach supporting documentation.

3. Submit the application to your school

- Submit the completed application and any supporting documentation to your weekday school office.
- The weekday school is responsible for approving and forwarding your application to the SCL.

4. Keep an eye on your student email

- Make sure to check your student email for confirmation of enrolment.

5. Complete the enrolment application

- Check that the student has completed the enrolment application correctly and has attached relevant supporting documentation and appendices.
- Fill in any missing information such as student ERN, NESA number and your school's SCL Coordinator details.
- Ensure you include the email address of your SCL Coordinator.
- The school principal must sign and stamp the declaration on pages 6 and 7.

6. Scan and send the application

- Scan and save the application as a single PDF file.
- Make sure to include the student's full name in the file title.
- Email the application and any supporting documentation to SCLenrolments@det.nsw.edu.au.

7. Check email for confirmation

- An email will be sent to the SCL Coordinator if we require any additional information to process the application.

When the application has been approved, the student, SCL Coordinator and parents/carers will receive a confirmation of enrolment email.

Enrolment deadlines



14 August 2023

2024 enrolment period opens and application forms published on website



8 December 2023

Closing date for new enrolments to apply to begin studies 2024 Term 1 Week 1



10 February 2024

First day of classes for all newly enrolled and continuing students



2 March 2024

Closing date for 2024 enrolment period – all Year 11 applications now require Appendix 1

New enrolment applications should be emailed to the SCL by Friday 8 December 2023. Applications that are received by this date will be processed in time for students to commence on Saturday 10 February 2024. Year 7 applications should be submitted as early as possible so that students commence their studies at the beginning of Term 1.

Year 10 students who are applying to study a Year 11 [\[Language\] Continuers](#) course, where there is a [Language] in Context course, in 2024 must complete a new enrolment application form and attach [Appendix 2](#).

Year 10 students who are applying to study a Year 11 [\[Language\] in Context](#) course, where there is a [Language] and Literature course, in 2024 must complete a new enrolment application form and attach [Appendix 3](#).

Applications for all year groups close formally on 2 March 2024.

Late enrolments

Year 11 students seeking to enrol after 2 March 2024 must include [Appendix 1](#). Consideration will be given to students in special circumstances or where there is an identified wellbeing issue.

Late applications for students in Year 11 may be submitted by students in the following circumstances:

- if the student is a recent arrival into the country (within the previous 2 months)
- if the student has recently transferred from an Intensive English Centre (within the previous 2 months)
- if there are other compassionate or compelling circumstances.

The approval of late applications will be determined by the SCL Principal on a case-by-case basis.

Confirmation of enrolment

The sender of the application will receive an email to confirm that it has been received and that the enrolment process is underway. The SCL Coordinator at the student's school will be contacted if the application requires any additional information or documentation.

When the application has been approved, the student, SCL Coordinator and parents/carers will receive a confirmation of enrolment email. This email will indicate the date when the student will commence studies.

[Students cannot attend classes until they have received a confirmation email.](#)

Student support

Remote students

The SCL may provide options to study remotely if a student lives in a rural or remote area and is unable to access the language course through distance education. This is also subject to the availability of a teacher to facilitate online learning.

The SCL will not accept applications for remote study on the basis of students having other Saturday commitments, such as sport or tutoring.

For further information, please refer to our [Remote Student Policy](#) at

<https://sclanguages.schools.nsw.gov.au/about-our-school/policies-and-procedures.html>



International students

The SCL adheres to the Education Services for Overseas Students (ESOS) framework, which promotes quality education and consumer protection for international students. The following conditions of enrolment apply to all international students.

Attendance and course requirements

- The student must attend a minimum of 80% of all scheduled classes.
- For absences of one to two days the student must provide a letter of explanation by a parent/carer.
- For absences of three days or more, the student must provide a certificate from a registered medical practitioner.
- The student must meet course progression requirements.

Accommodation and welfare requirements

- The student must maintain approved accommodation, support and welfare arrangements.
- The parent/carer or student must notify the SCL of any changes to their address or contact details.

If the above requirements are not met, international students may be reported to the Department of Immigration and Border Protection, unless there are compassionate or compelling circumstances. For further information, please contact your weekday school International Student Coordinator or visit the DE International website at

deinternational.nsw.edu.au



Recognition of prior learning

Recognition of prior learning is a NESA process that allows students to enter a course without having completed the previous year or stage. Students must be able to demonstrate that they have achieved the outcomes of the previous year or stage and that they are able to achieve the anticipated outcomes for the point at which they wish to enter the course. These students do not have to complete the work related to the year for which advanced standing is granted, for example:

- A student advancing into a Year 10 course without having completed 100-hours of Year 9 in that subject.
- A student advancing into a Year 12 course without having completed the Preliminary course in that subject. In this case, the student is not awarded 2 units for the Preliminary course not undertaken.


Students seeking recognition of prior learning in a language course should complete and attach **Appendix 4** with supporting documentation to their enrolment application. Approval will be determined by the SCL Principal on a case-by-case basis.

Acceleration

Acceleration is offered to accommodate the learning needs of students who demonstrate high potential and advanced gifts and talents in their language course.

Acceleration is intended for Year 9 students who have achieved, or have the potential to achieve, all Stage 5 outcomes by the end of the Year 9 school year. These students will have also been identified as being high potential and gifted.

The SCL Principal will make the decision about accelerated progression in consultation with the student and the student's parents/carers, SCL executive and teachers, and the weekday school principal and SCL coordinator. Students will be considered holistically in terms of their social and emotional readiness for acceleration as well as their academic performance in other subjects at their weekday school. Applications for acceleration must be submitted by Term 4, Week 4.

Please refer to our Acceleration policy and supporting documents at <https://sclanguages.schools.nsw.gov.au/supporting-our-students/curriculum/subject-acceleration.html> 

Studying with us

Resources for students

Students may be required to purchase textbooks, workbooks, dictionaries or HSC prescribed materials for their course. Campuses are not responsible for providing dictionaries to students.

Accessing the SCL portal

The SCL uses the Distance Education Management System (DEMS), an online database that caters for our administrative, and teaching and learning record keeping. This database offers a gateway for sharing information on student progress, engagement and communications in the course, including attendance-checking, markbook results and academic reports.

For further information, refer to the [Guide to DEMS/ Millennium School Portal](#) which can be accessed at <https://sclanguages.schools.nsw.gov.au/> 

Transferring Campuses

Requests to transfer Campuses will only be approved on the basis of a change of home address, or in special circumstances as agreed with the weekday school principal. To request a transfer, students should complete a form which can be collected from the office of their current Campus. This must be signed by their weekday school principal and then emailed to SCL.

Tutoring and other commitments

The SCL will not be able to accommodate students leaving class early on a regular basis to satisfy tutoring obligations, casual work, sport and other commitments outside of the SCL on Saturdays.

NESA entry

Campus codes

It is the responsibility of the weekday school to ensure that students are entered with NESA for 100 hours, 200 hours, Preliminary and Higher School Certificate courses studied at the Secondary College of Languages.

When entering students through Schools Online, **weekday schools need to enter both a Campus number and a Course code.**

Campus	Code
Arthur Phillip	99200
Ashfield Boys	99210
Bankstown Girls	99220
Birrong Girls	99240
Chatswood	99260
Kogarah	99280
Liverpool Boys	99370
Liverpool Girls	99290
Merewether	99360
Petersham	99350
Smith's Hill	99340
Strathfield Girls	99330
The Hills	99270

Stage 5 course codes

Stage 5 students are credited with 100 hours if they study in Year 10 only. Stage 5 students are credited with 200 hours if they study continuously in Years 9 and 10.

Language	100 hours	200 hours
Arabic	801	800
Armenian	695	694
Bosnian	699	698
Chinese	811	810
Croatian	703	702
Filipino	723	722
Hindi	63140	63141
Italian	921	920
Japanese	931	930
Khmer	707	706
Korean	941	940
Macedonian	982	981
Modern Greek	991	990
Persian	63250	63251
Polish	711	710
Portuguese	715	714
Punjabi	63298	63299
Russian	1011	1010
Serbian	719	718
Spanish	1041	1040
Turkish	1051	1050
Vietnamese	1072	1071

Preliminary course codes

Course	Code
Arabic	11510
Armenian	11520
Chinese and Literature	11555
Chinese Continuers	11540
Chinese in Context	11547
Croatian	11580
Filipino	11620
Hindi	11670
Italian	11730
Japanese Continuers	11750
Japanese in Context	11757
Khmer	11770
Korean and Literature	11805

Course	Code
Korean Continuers	11790
Korean in Context	11797
Macedonian	11840
Modern Greek	11880
Persian	11905
Polish	11910
Portuguese	11920
Punjabi	11925
Russian	11935
Serbian	11940
Spanish	11970
Turkish	12000
Vietnamese	12020

HSC course codes

Course	Code
Arabic	15510
Arabic Extension	15520
Armenian	15530
Chinese and Literature	15565
Chinese Continuers	15550
Chinese in Context	15557
Chinese Extension	15570
Croatian	15620
Filipino	15660
Hindi	15730
Italian	15800
Italian Extension	15810
Japanese Continuers	15830
Japanese in Context	15837
Khmer	15860

Course	Code
Korean and Literature	15895
Korean Continuers	15880
Korean in Context	15887
Macedonian	15940
Modern Greek Continuers	15980
Modern Greek Extension	15990
Persian	16015
Polish	16020
Portuguese	16030
Punjabi	16035
Russian	16045
Serbian	16050
Spanish Continuers	16080
Spanish Extension	16090
Turkish	16120
Vietnamese	16140

Contact us

Head office

Phone: 02 7814 2115
Email: SCLanguages.School@det.nsw.edu.au
Address: 105 Phillip St, Parramatta NSW 2150
Website: sclanguages.schools.nsw.gov.au

The SCL Head office is contactable Monday to Friday during school hours throughout the school term. When enquiring about a student, please include the following information:

student's full name

student's weekday school

SCL Campus the student attends



student's year group and language course.

Say hello on social media

 SCL
 @SC.Languages
 @SCLanguages



We acknowledge the homelands of all Aboriginal and Torres Strait Islander peoples. We pay our respect to the Elders, past and present, for they hold the memories, traditions, the culture and hopes of Aboriginal and Torres Strait Islander peoples across the state.