

# Behaviour for successful learning

Saturday School of Community Languages  
Connection Diversity Excellence

All students who attend the Saturday School of Community Languages are expected to behave in a respectful, responsible and safe manner.

<p><b>Come prepared to learn</b></p> <ul style="list-style-type: none"> <li>Your <b>right</b> is to have the opportunity to learn</li> <li>Your <b>responsibility</b> is to allow all students to learn.</li> </ul>	<p>Students will:</p> <ul style="list-style-type: none"> <li>Show a positive attitude</li> <li>Pay attention in class</li> <li>Do their best at all times</li> <li>Report to class on time</li> </ul>
<p><b>Respect yourself and others</b></p> <ul style="list-style-type: none"> <li>Your <b>right</b> is to be treated with fairness and respect.</li> <li>Your <b>responsibility</b> is to treat others with fairness and respect.</li> </ul>	<p>Students will:</p> <ul style="list-style-type: none"> <li>Accept responsibility for the choices they make</li> <li>Treat all people with respect</li> <li>Follow teachers' instructions at all times</li> <li>Use appropriate language at all times</li> </ul>
<p><b>Care for your own and school property</b></p> <ul style="list-style-type: none"> <li>Your <b>right</b> is for your property to be safe and secure.</li> <li>Your <b>responsibility</b> is to look after school property.</li> </ul>	<p>Students will:</p> <ul style="list-style-type: none"> <li>Be responsible for looking after their own property and school property.</li> <li>Treat school property and school environment with respect.</li> </ul>
<p><b>Behave Safely</b></p> <ul style="list-style-type: none"> <li>Your <b>right</b> is to be safe and happy at school.</li> <li>Your <b>responsibility</b> is to act in ways which keep yourself and others safe.</li> </ul>	<p>Students will:</p> <ul style="list-style-type: none"> <li>Remain on school grounds at all times unless they have permission to leave from executive staff.</li> <li>Follow all WHS (Work Health and Safety) procedures at the centre.</li> <li>Act responsibly and access only appropriate sites and materials on the internet.</li> </ul>

---

## STUDENT ACKNOWLEDGEMENT OF BEHAVIOUR FOR SUCCESSFUL LEARNING

It is expected that all students have received, read and understood the *Saturday School of Community Languages Behaviour for successful learning* guidelines. It is of vital importance that all students are fully aware of the conditions regarding enrolment and attendance.

The classroom teacher will note the date that students receive the student acknowledgement. Any questions regarding the content should be discussed with the classroom teacher or one of the centre executive team.

We would like to highlight the following points:

- Classes for all students begin each Saturday at 8.30am. Junior classes are of 2 hour duration and conclude at 10.30am. Year 11 and 12 Continuers classes conclude at 11.45am whilst Extension classes conclude at 12.45pm.
- All students must attend each Saturday of the school term, regardless of the end of term date of their weekday school.
- Students absent from classes must submit a note upon return from the parent explaining the reason for the absence. Late arrivals and early leavers must also be accompanied by a note of explanation. Any student anticipating a family vacation must inform the centre in writing prior to departure with a list of the anticipated dates. Any leave must take into account any missed assessment tasks and be clarified with the classroom teacher and the centre supervisor for alternative arrangements.
- Smoking is strictly prohibited.
- Students leaving the centre early must sign out at the Saturday School Office before departing.
- No responsibility can be taken for students leaving centre grounds without permission.
- All students are expected to abide by all aspects of the Saturday School of Community Languages Behaviour for successful learning and must act responsibly with regards to the use of information and communication technologies.