

2019 Enrolment Information

SATURDAY SCHOOL OF COMMUNITY LANGUAGES

Department of Education School Code 8600



Please retain the original forms and use photocopies for applications.

Please make the enrolment booklet available at the school administration office for the information of parents/carers and students.

This enrolment information booklet and enrolment forms are available to download from the internet at

www.sscl.schools.nsw.edu.au

For new enrolments, please ensure that all relevant sections have been completed, that the appropriate appendix and documentation are included, and that the application has been signed by the:

- weekday school principal
- student
- parent or carer

Email the completed application form and the relevant appendices and documentation (where applicable) to:

Saturdaycl-h.School@det.nsw.edu.au

Applications to be sent though separately, emailed from a school email address. Please use the following naming conventions:

First name (preferred name) SURNAME – Year Level – Language (e.g. John (Jonny) DOE – 11 – Arabic)



Contents

Enrolment information	4
Saturday School of Community Languages	4
Eligibility	4
Informing the school community and enrolling	4
New enrolments in 2019	5
Confirmation of enrolment	6
Accelerated progression	6
Transfer to another SSCL Centre after enrolment	6
Stage 5, Preliminary and Higher School Certificate entry	6
Textbooks, dictionaries and prescribed texts	6
Remote Students	6
Continuing enrolments in 2019	7
Late Applications	7
SSCL Centres and language courses available	8
NSW Educational Standards Authority (NESA) course numbers	10
Stage 5	10
Preliminary and Higher School Certificate	12
NESA course SSCL Centre codes (for Schools Online entry)	14
How to contact SSCL Centres	15
Term Dates 2019	16



Enrolment information

Please read carefully before completing enrolment forms.

Saturday School of Community Languages

- The Saturday School of Community Languages (SSCL) is a Department of Education secondary school that offers language courses to students wishing to study their background language if it is not offered for study at their weekday school.
- There are fifteen SSCL centres, thirteen based at high schools in the Sydney metropolitan area, one in Wollongong and one in Newcastle. Courses are offered for the Record of School Achievement and the Higher School Certificate in twenty-six languages.

Eligibility

- Students, including those with special learning needs, from government and non-government secondary schools and TAFE colleges, are eligible to enrol if the language requested is their background community language and the language is not available in their weekday school or college in the year requested. Exemption from this eligibility requirement may be made in special circumstances at the discretion of the SSCL Principal.
- A timetable clash does not make the student eligible for enrolment, unless the student enrolls mid-year and subject choices are not available.
- Schools and colleges are expected to provide language learning opportunities for their own students when student numbers are sufficient to form a class in a particular language.

Informing the school community and enrolling

- Weekday school principals are asked to inform their school communities as fully as possible about the opportunities for students to study their background language, and to provide the information to all students from Year 6 to Year 12 when they are undertaking orientation programs or when required to make subject choices.
- Procedures for new and continuing students in the SSCL in 2019 are provided in this information booklet. This information is also available on the internet at the following address: <http://www.sscl.schools.nsw.edu.au/home>
- Weekday schools are asked to provide a digital copy or the link to the [enrolment forms](#) directly to students or to parents/carers. Forms are to be signed by the weekday school principal and scanned and emailed to Saturdaycl-h.School@det.nsw.edu.au, or mailed to the Saturday School of Community Languages, Locked Bag 53, Darlinghurst NSW 1300.
- Weekday schools are also asked to make enrolment information available on their school website and include the name of their SSCL Supervisor so that office staff are able to direct students and parents to the SSCL Supervisor.
- The availability of languages and courses may vary from year to year (see pages 9 and 10 for details).
- 2018 enrolment application forms will not be accepted for students applying as new students in 2019.
- Students enrolling late in Years 10, 11 and 12, must complete **Appendix 1 of the enrolment form** and provide documentary evidence as proof of prior learning (e.g. school reports).
- Students enrolling into Year 12 for the first time must attach **Appendix 3**.



- **Students cannot enrol directly at SSCL Centres. Students must enrol through their weekday school.** Enrolment forms are available from centres and at <http://www.sscl.schools.nsw.edu.au/home>

New enrolments in 2019

Closing date for lodging applications

- Applications must be lodged **by email** by the student's weekday school to the SSCL Principal. The email address is **Saturdaycl-h.School@det.nsw.edu.au**.
- Applications should reach the SSCL **before 14 December 2018**. Applications will be processed and weekday schools advised in time for students **to commence on Saturday 9 February 2019**.
- Students must apply for enrolment in the relevant centre closest to their home address. Any request to vary this rule should be made in writing with the application.
- Year 7 applications should be made as early as possible in 2019.
- All new applications for Year 12 2019 must be accompanied by **Appendix 3 of the enrolment form** and the required documentation.
- **Applications for all Years close formally on 23 February 2019**, although applications are accepted throughout the year, subject to conditions as set out under **Late applications**, page 8, and Appendix 1 of the enrolment form.



Confirmation of enrolment

- All students meeting the enrolment criteria will be approved for provisional enrolment (initially) in the SSCL centre closest to their home address, subject to places being available.
- If any applications cannot be approved, schools will be advised within a week of the application being received by the SSCL.
- **For new enrolment applications received by 15 December 2018, enrolment advice will be sent by email to weekday school principals in the first week of Term 1, 2019.**
- Weekday school principals are required to give a copy of the second page of the enrolment advice **to each student listed** on the letter. Students should bring this form when they first attend their SSCL Centre.

Accelerated progression

- In all cases, new students will be enrolled in the same year as in their home school, pending assessment at SSCL Centre level.
- All requests for acceleration **must satisfy the timelines and conditions** indicated in the Saturday School of Community Languages Acceleration Policy available on the SSCL website.

Transfer to another SSCL Centre after enrolment

- **Transfer application forms are available only in SSCL Centres.**
- Student transfers will be approved *only* on the basis of a change of home address, *or* in special circumstances as agreed with the weekday school principal.

Stage 5, Preliminary and Higher School Certificate entry

- It is the responsibility of the weekday school in every case to ensure that students are entered with NESAs for 100 hours, 200 hours, Preliminary and Higher School Certificate courses studied at the SSCL.
- Lists of NESAs course numbers and SSCL Centre codes are provided on pages 11–15.
- **When entering students through Schools Online, weekday schools must enter the NESAs code for the SSCL centre where each student studies. The codes can be found below.**

Textbooks, dictionaries and prescribed texts

- Students may be required to purchase textbooks, workbooks, dictionaries or HSC prescribed materials, as applicable.

Remote Students

- Remote students must have access to a camera, microphone and a computer with internet connection for video conferencing each Saturday.



Continuing enrolments in 2019

- Centre Supervisors will distribute to continuing students a green *Confirmation of Continuing Enrolment in 2019* form during Term 4 in 2018.
- **Parents/carers will be asked to check the details on the form and sign to confirm the student's continuing enrolment in 2019.**
- Forms should be returned to SSCL centres on or before **Saturday 2 December 2018.**
- **Continued enrolment in the SSCL is not possible when the language studied in 2018 is offered by the weekday school in the 2019 subject choices.**
- Schools will receive lists of continuing and in Term 1 week 5 2019, and thereafter, individual letters of confirmation for new or late students as they enrol.

Late Applications

- Subject to places being available, applications may be made throughout the year for students **new** to NSW schools, students transferring from one school to another and students in **Years 7, 8 and 9.**
- Consideration will be given throughout the year to students in special circumstances or where there is a student welfare issue.
- Late applications for Years 10, 11 and 12, received after 22 February 2019, must be accompanied by Appendix 1 of the enrolment form **and documentary evidence of prior learning as required.**



SSCL Centres and language courses available

The SSCL has 15 centres: 13 based in high schools in Sydney, one in Wollongong at Smiths Hill High School and one in Newcastle at Merewether High School. **Please note that Dulwich High School centre will be moving to NSW School of Languages at Petersham in 2019.**

Years 7–10 classes run for two hours, Years 11 and 12 classes for three hours, and Year 12 Extension classes for an additional hour and 15 minutes. Unless otherwise advised, classes start at 8.30 am.

In all cases, the formation of classes is subject to sufficient student enrolments.

Languages	Centres
Arabic	Arthur Phillip HS, Birrong GHS, Liverpool BHS, Smiths Hill HS, St George GHS (Years 11 and 12 only)
Armenian	Chatswood HS
Bengali (Bangla)	Liverpool GHS (Years 7-10)
Bosnian	Liverpool GHS (Years 7-10)
Chinese *see note on page 10	Ashfield BHS, Birrong BHS, Chatswood HS, Kogarah HS, Merewether HS (Years 7-10), Smiths Hill HS, Strathfield GHS (Years 11 and 12 only) The Hills Sports HS
Croatian	Liverpool BHS
Filipino	Bankstown GHS (Years 11 and 12 only)
Hindi	The Hills Sports HS
Hungarian	Bankstown GHS
Italian	Strathfield GHS
Japanese *see note on page 10	Chatswood HS (Years 11 and 12)
Khmer	Liverpool GHS
Korean *see note on page 10	Chatswood HS (Years 11 and 12), Strathfield GHS, The Hills Sports HS (Years 7-10 only), Smiths Hill HS (Years 7-10 only)
Macedonian	Bankstown GHS, Kogarah HS, Smiths Hill HS (Years 7-10 only)
Modern Greek	Ashfield BHS, St George GHS, The Hills Sports HS, Smiths Hill HS
Persian	Arthur Phillip HS (Years 11 and 12)
Polish	Ashfield BHS, Chatswood HS, Liverpool GHS
Portuguese	NSW School of Languages
Punjabi	The Hills Sports HS
Russian	Chatswood HS
Serbian	NSW School of Languages, Liverpool GHS, Smiths Hill HS



Spanish	Ashfield BHS, Chatswood HS, Kogarah HS, Liverpool GHS, The Hills Sports HS
Thai	NSW School of Languages (subject to sufficient enrolments, Years 7 and 8 in 2019)
Turkish	Arthur Phillip HS, NSW School of Languages
Vietnamese	Birrong BHS, NSW School of Languages (Years 11 and 12 only), Liverpool BHS (Years 11 and 12 only)

Remote Access

- Where enrolments are insufficient to form a class, remote access may be available to another centre with the language

*In Years 11 and 12:

- The Chinese and Literature course is available in all centres as listed on page 9.
- The Chinese in Context course is available at the Chatswood HS, Kogarah HS, Birrong BHS, Smiths Hill HS and Strathfield GHS centres, subject to sufficient enrolments.
- The Japanese and Literature course and the Japanese in Context course are available at the Chatswood HS centre, subject to sufficient enrolments
- The Korean in Context course is available at the Strathfield GHS and the Chatswood HS centres, subject to sufficient enrolments.



NSW Educational Standards Authority (NESA) course numbers

Stage 5

Course name	Unit value	Number
Arabic	100	00801
Arabic	200	00800
Armenian	100	63108
Armenian	200	63109
Bosnian	100	TBC
Bosnian	200	TBC
Bengali (Bangla)	100	63118
Bengali (Bangla)	200	63119
Bosnian	100	63124
Bosnian	200	63125
Chinese	100	00811
Chinese	200	00810
Croatian	100	63132
Croatian	200	63133
Hindi	100	63140
Hindi	200	63141
Hungarian	100	63142
Hungarian	200	63143
Italian	100	00921
Italian	200	00920
Japanese	100	00931
Japanese	200	00930
Khmer	100	63148
Khmer	200	63149
Korean	100	00941
Korean	200	00940
Macedonian	100	63150
Macedonian	200	63151
Modern Greek	100	00991



Course name	Unit value	Number
Modern Greek	200	00990
Polish	100	63154
Polish	200	63155
Portuguese	100	63156
Portuguese	200	63157
Punjabi	100	63298
Punjabi	200	63299
Russian	100	1011
Russian	200	1010
Serbian	100	63158
Serbian	200	63159
Spanish	100	01041
Spanish	200	01040
Tamil	100	TBC
Tamil	200	TBC
Turkish	100	01051
Turkish	200	01050
Vietnamese	100	01072
Vietnamese	200	01071

Note: Stage 5 students are credited with 100 hours if they study in Year 10 only and 200 hours if they study continuously in Years 9 and 10. Students DO NOT qualify for the mandatory 100 hours of language study through study at the Saturday School of Community Languages.



Preliminary and Higher School Certificate

Course name	Unit value	Number
Arabic Prelim (Continuers)	2	11510
Arabic HSC (Continuers)	2	15510
Arabic Extension	1	15520
Armenian Prelim	2	11520
Armenian HSC	2	15530
*Bengali (Bangla) Prelim	2	63121
*Bengali (Bangla) HSC	2	63123
Bosnian Prelim	2	TBC
Bosnian HSC	2	TBC
Chinese and Literature Prelim	2	11555
Chinese and Literature HSC	2	15565
Chinese in Context Prelim	2	11547
Chinese in Context HSC	2	15557
Croatian Prelim	2	11580
Croatian HSC	2	15620
Filipino Prelim	2	11620
Filipino HSC	2	15660
Hindi Prelim	2	11670
Hindi HSC	2	15730
Hungarian Prelim	2	11680
Hungarian HSC	2	15740
Italian Prelim (Continuers)	2	11730
Italian HSC (Continuers)	2	15800
Italian Extension	1	15810
Japanese and Literature Prelim	2	11765
Japanese and Literature HSC	2	15845
Japanese in Context Prelim	2	11757
Japanese in Context HSC	2	15837
Khmer Prelim	2	11770
Khmer HSC	2	15860
Korean and Literature Prelim	2	11805
Korean and Literature HSC	2	15895

* Bengali (Bangla) is a NSW Education Standards Endorsed Course only. It counts toward compulsory Year 11 and Year 12 units but cannot be counted for the ATAR.



Course name	Unit value	Number
Korean in Context Prelim	2	11797
Korean in Context HSC	2	15887
Macedonian Prelim	2	11840
Macedonian HSC	2	15940
Modern Greek Prelim (Continuers)	2	11880
Modern Greek HSC (Continuers)	2	15980
Modern Greek Extension	1	15990
Persian and Literature Prelim	2	11900
Persian and Literature HSC	2	16010
Polish Prelim	2	11910
Polish HSC	2	16020
Portuguese Prelim	2	11920
Portuguese HSC	2	16030
Punjabi Prelim	2	11925
Punjabi HSC	2	16035
Russian Prelim	2	11935
Russian HSC	2	16045
Serbian Prelim	2	11940
Serbian HSC	2	16050
Spanish Prelim (Continuers)	2	11970
Spanish HSC (Continuers)	2	16080
Spanish Extension	1	16090
Tamil Prelim	2	TBC
Tamil HSC	2	TBC
Turkish Prelim	2	12000
Turkish HSC	2	16120
Ukrainian Prelim	2	12010
Ukrainian HSC	2	16130
Vietnamese Prelim	2	12020
Vietnamese HSC	2	16140



NSW Educational Standards Authority (NESA) course SSCL Centre codes (for Schools Online entry)

SSCL centre	Centre code
Arthur Phillip HS centre	99200
Ashfield BHS centre	99210
Bankstown GHS centre	99220
Birrong BHS centre	99230
Birrong GHS centre	99240
Chatswood HS centre	99260
NSW School of Languages	99350
Kogarah HS centre	99280
Liverpool BHS centre	99370
Liverpool GHS centre	99290
Merewether HS centre	99360
Smiths Hill HS centre	99340
St George GHS centre	99320
Strathfield GHS centre	99330
The Hills Sports HS centre	99270



How to contact SSCL Centres

- Saturday School of Community Language Centres are located in schools at the addresses below.
- Centre offices are open only on Saturday mornings during school terms.
- Centres may be contacted by phone on Saturdays. Centres can be reached by email during the week: **Saturdaycl-h.School@det.nsw.edu.au**
- All mail for centres, except new enrolment applications, should be addressed to:

***The Supervisor, Saturday School of Community Languages
at the following addresses:***

Arthur Phillip High School Macquarie Street PARRAMATTA 2150	Phone: 0436 652 301	Liverpool Boys High School Forbes Street LIVERPOOL 2170	Phone: 0459 879 004
Ashfield Boys High School Liverpool Road ASHFIELD 2131	Phone: 0459 879 104	Liverpool Girls High School Forbes Street LIVERPOOL 2170	Phone: 0436 652 445
Bankstown Girls High School Mona Street BANKSTOWN 2200	Phone: 0436 653 830	Merewether High School Chatham Road BROADMEADOW 2292	Phone: 0436 652 302
Birrong Boys High School Rodd Street BIRRONG 2143	Phone: 0459 879 101	Smith's Hill High School PO Box 780 WOLLONGONG 2520	SSCL office located in Campbell Street Phone: 0436 653 832
Birrong Girls High School Cooper Road BIRRONG 2143	Phone: 0436 652 444	St George Girls High School Victoria Street KOGARAH 2217	Phone: 0436 659 456
Chatswood High School Centennial Avenue CHATSWOOD 2067	SSCL Office located in IEC Phone: 0436 659 357 0436 659 455	Strathfield Girls High School Albert Road STRATHFIELD 2135	SSCL office located in Oxford Road Phone: 0436 653 833
NSW School of Languages 35 West Street PETERSHAM NSW 2203	Phone: 0459 879 005	The Hills Sports High School Best Road SEVEN HILLS 2147	Phone: 0436 651 019
Kogarah High School Regent Street KOGARAH 2217 Entrance in Gladstone Street	Phone: 0436 659 358		



Term Dates 2019

Classes are held on the Saturday at the end of each school week of the four government school terms. This includes Saturday 9 June of the long weekend.

All students, regardless of whether they attend public or non-government schools or TAFE colleges, are expected to attend every Saturday as below.

Term 1	Week 1, <i>Saturday 9 February</i> - Week 10, <i>Saturday 13 April 2019</i>
Term 2	Week 1, <i>Saturday 4 May</i> - Week 10, <i>Saturday 6 July 2019</i>
Term 3	Week 1, <i>Saturday 27 July</i> - Week 10, <i>Saturday 28 September 2019</i>
Term 4	Week 1, <i>Saturday 19 October</i> - Week 8, <i>Saturday 7 December 2019</i>

Please visit the Saturday School website for the 2019 enrolment form

www.sscl.schools.nsw.edu.au

